

**NOTICE OF THIRD-PARTY CONTRACT OR CONTRACT TERMINATION**

HCD MH/FBH 443 (Rev.12/2011)

INSTRUCTIONS: Third-party entities and manufacturers shall execute written contracts describing all services to be rendered by the third-party. A copy of each contract or contract amendment shall be transmitted to the department no later than ten (10) days after the effective date. Within ten (10) days of the cancellation of a contract, the third-party entity shall transmit to the department a written notice of the cancellation and of the circumstances which led to the cancellation. Attach this completed form along with a copy of the signed contract. Or, use this notice as a contract termination notice to HCD.

**THIRD-PARTY AGENCY INFORMATION**

ID NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_

**MANUFACTURER INFORMATION**

ID NUMBER (If available): \_\_\_\_\_

LEGAL NAME: \_\_\_\_\_

BUSINESS NAME (If different from legal name): \_\_\_\_\_

PHYSICAL ADDRESS:  
Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**UNIT OR SYSTEM INFORMATION**

Manufacturer to produce the following unit or system type(s) (Check):

- Commercial Modular (CM)
- Factory-Built Housing (FBH)
- Fire Sprinkler Systems (Manufactured Homes)
- Multifamily Manufactured Housing (MFMH)
- Special Purpose Commercial Modular (SPCM)

**CONTRACTED SERVICES**

Third-party agency will provide the following services (Check):

- Design Approval
- Quality Assurance

Contract effective date: \_\_\_\_\_ Contract \*Termination Date: \_\_\_\_\_

\*Reason for Contract Termination: \_\_\_\_\_

Third-Party Agency Representative Name (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_