2022 ESG Balance of State NOFA Allocation FAQ's

As of 06/28/22

	QUESTION	ANSWER
1.	What is the timeline for this funding?	Applications are due by 5pm on August 17, 2022. We anticipate making award announcements in December 2022.
2.	What is the expenditure period for the 2022 contracts?	The Recipient's (HCD) grant must be expended for the eligible activity costs within 24 months after the date HUD signs the grant agreement with HCD. Once applications are received, HCD makes every effort to score, rate and rank applications and make award announcements as quickly as possible. This process often shortens the length of the contracts term. Note: Awarded applicants will be allowed to incur eligible costs after the date of their award letter.
3.	Where can we find the BoS allocation for each CoC?	The 2022 BoS Formula Allocation can be found in the 2022 ESG BoS NOFA, **Appendix A.**
4.	Does the CoC rank applicants?	The CoC is responsible for selection of the providers that will apply for funding under this BoS allocation. Per 25 CCR § 8404, the CoC is required to run a fair and open competition. Please consult with your local CoC for information on this 2022 ESG allocation.
5.	Will the BoS Recommendation Package also be submitted through eCivis?	Yes, the CoC is responsible for completing the Recommendation Package in eCivis. Please refer to the Programs available for Solicitation page: https://gn.ecivis.com/GO/gn_redir/T/vyjsqf2kekyx
6.	Does the applicant (not the CoC) also submit the Recommendation Package with their application?	No, the CoC will submit the Recommendation Package. The applicant that was approved will submit their application through eCivis. The Continuum of Care Certification of Approval is a required document in all BoS applicants' applications.
7.	When the CoC holds its local competition, will they have their applicants submit through eCivis?	No, only the applicants that are selected and recommended by the CoC will submit through eCivis.

8.	What happens to funds not applied for?	Funds not applied for are then pooled into the Geographic Region for the Competitive portion of the allocation.
9.	If we only have one (1) recommended Non-Competitive applicant, can the three (3) Add-on activities (Street Outreach, Homelessness Prevention and HMIS) be added on top of the Maximum 50% Rapid Re-Housing (RR) Set-Aside?	No. You can 'add' in combination with RR, up to 10% each for: Street Outreach, Homelessness Prevention and HMIS, but this will reduce the amount of RR you will receive. You must stay within 40-50% of your allocation under the Non-Competitive Rapid Re-Housing Set-Aside as noted in Appendix A of the 2022 BoS NOFA.
10.	If we are a DV emergency shelter, are we compared to other DV shelters or all emergency shelters?	For the rating component, Impact and Effectiveness, emergency shelters, including DVs, are all rated and ranked against each other.
11.	Are we required to match the entire award amount including the administration portion?	Yes, you are required to match 100% of your ESG application. For more information refer to ESG Federal Regulation 24 CFR § 576.201, California Code of Regulations 25 CCR § 8410 and our Match Policy Document located on our ESG Webpage: https://www.hcd.ca.gov/sites/default/files/2022-06/ESG-Match-Policy.pdf
12.	Is admin 10% De Minimis or can we use our federally cognizant rates?	If your agency has an approved federal rate, you are allowed to use the higher indirect cost rate. The letter from the federal cognizant agency must be submitted with your application.
13.	Where can we find additional information about the new Homelessness Prevention requirements?	The Homelessness Prevention Manual is on the ESG web page. Applicants that are awarded HP funding must develop policies and procedures outlining how they will implement their HP program. These policies and procedures must be submitted to HCD prior to reimbursement for HP expenses.
14.	Where can I find more information about Single Audit Requirements?	Please refer to page 2 of the 2022 CoC NOFA as well as 2 CFR § 200.

15.	Do we have to use the Resolution Template, or can we provide our own?	Yes, this is a mandatory template, however if you would like to submit your own resolution in conjunction with our template, you can. Please note that applications received without the mandatory template may be deemed ineligible.
16.	Are E-signatures allowed?	Yes, however if it is an E-signature for your Resolution then you will need to also include the approval of use for E-signatures from the Governing Board.
17.	Is there a suggested amount/percentage to increase the dollar amount for the resolution?	We recommend that you double the amount of your allocation - insert 'not to exceed,' in your resolution. However, this would be up to your governing board .
18.	Are we able to access the webinar presentation somewhere?	Yes, the webinar is posted on the HCD website. http://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml
19.	What if I have questions about the application?	We are here to provide TA, so of you have questions please email the ESGNOFA@hcd.ca.gov inbox for questions
20.	What is the email support address for eCivis?	If you are having issues with eCivis (i.e., forgot your password, site is triggering an error message etc.) please contact support@ecivis.com. If you have ESG program questions or concerns regarding the application portion in eCivis please contact ESGNOFA@hcd.ca.gov
21.	What if the person that filled out or started the application is no longer with our Agency? Can we change the user, so we do not have to start over?	Currently the eCivis system cannot change ownership of accounts in application status. They can only be changed once a contract is executed. We recommend, if you are able, to use a general email to create the account and complete the application, therefore multiple people can have access in the case of employee changes.