

*Instructions: Please review this sample resolution provided and insert the appropriate information requested within each bracket. Certain brackets may prompt a choice selection; language that is not applicable may be deleted. Please be advised that this document is a sample form; Tribal/TDHE applicants may edit accordingly to comply with Tribal law. This top header with instructions and additional notes may be deleted prior to submission.*

*Additional Notes: All information provided will be verified using the entity's bylaws, or appropriate governing documents. If the governing documents of the organization are not reflective of the current board makeup, the Applicant/Requestor must notify HCD in writing of the discrepancy and provide an explanation. Please note that while the NOFA for Tribal and other 2017 disaster impacted communities are the same, this resolution is applicable to Tribal Entities.*

*The Authorizing Resolution shall be submitted with the Application. The Department will not review any NOFA Application until the Department receives a fully executed Authorizing Resolution unless otherwise noted.*

**Resolution Number:** \_\_\_\_\_

## **AUTHORIZING RESOLUTION**

### **Authorizing Resolution in Connection with the Award of Funding Under the Community Development Block Grant -Mitigation (CDBG-MIT) 2017 Round 2 Planning and Public Services Program.**

\_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_ ("Applicant") hereby consents to, adopts and ratifies the following resolution:

WHEREAS The \_\_\_\_\_ is a \_\_\_\_\_; and

WHEREAS The \_\_\_\_\_ is eligible for all rights, privileges, and benefits afforded to the eligible entities listed in the paragraph above, and the \_\_\_\_\_, and

WHEREAS The representative governing body of the \_\_\_\_\_ is responsible for \_\_\_\_\_, and

WHEREAS The representative governing body of the \_\_\_\_\_ has determined there is an immediate need for providing Tribally owned and/or operated affordable housing to its Tribal Membership, and

WHEREAS The California Department of Housing and Community Development (the “Department”) is authorized to allocate approximately \$9,987,941 of 2017 CDBG-MIT Planning and Public Services Program funds to be made available for the purposes set forth in the 2017 CDBG-MIT Planning and Public Services Policies and Procedures; and in the Department issued a 2017/2018 CDBG-MIT Planning and Public Services & Resilient Infrastructure Program Notice of Funding Availability (NOFA), to be issued Summer 2023, announcing the availability of funds available to the 2017 disaster impacted areas and Tribes, per federal disaster declarations DR-4344 and DR-4353.

WHEREAS The \_\_\_\_\_ is an Eligible Partner under the 2017 Round 2 Planning and Public Services Program pursuant to the 2017 CDBG-MIT Planning and Public Services Policies and Procedures, and the 2017/2018 CDBG-MIT Planning and Public Services and Resilient Infrastructure Program NOFA, and is requesting a grant award in an amount not to exceed \_\_\_\_\_ under the above-described NOFA from the Department of Housing and Community Development Department (Department), and

WHEREAS The \_\_\_\_\_ as an Eligible Partner under the 2017 Round 2 Planning and Public Services Program, and if the Request for Funds is approved by the Department such approval is subject to the 2017 CDBG-MIT Planning and Public Services terms and conditions of Eligibility, Policies and Procedures, NOFAs, Program requirements, and the 2017 Round 2 Planning and Public Services Program Standard Agreement (“Standard Agreement”) by and between the Department and 2017 Round 2 Planning and Public Services Program Grant Recipients;

NOW THEREFORE BE IT RESOLVED THAT: The representative governing body of the \_\_\_\_\_ hereby authorizes and directs such actions as are necessary and appropriate by representatives of the \_\_\_\_\_ to receive on behalf of the \_\_\_\_\_ an amount not to exceed \_\_\_\_\_ as calculated consistent with requirements of the NOFA.

BE IT FURTHER RESOLVED THAT: The \_\_\_\_\_ shall be subjected to the terms and conditions as specified in the Standard Agreement; that funds are to be used for eligible activities to be identified in Exhibit A of the Standard Agreement; the application in full will be incorporated as part of the Standard Agreement; that any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement; and that the Tribal Entity hereby agrees to use the funds for eligible activities in the manner presented in the application as approved by the Department and in accordance with the NOFA, Program Policies and Procedures, and application package.

BE IT FINALLY RESOLVED THAT: The \_\_\_\_\_, on behalf of the \_\_\_\_\_ is authorized and directed, subject to such further government approvals as may be required by Tribal Law after legal review, to do all of the following: 1) execute the Request for Funds and any amendments thereto, 2) execute the State of California Standard Agreements, and any and all other documents required or deemed necessary or appropriate to evidence and secure the 2017 Round 2 Planning and Public Services Program, allocation, and 3) fulfill all obligations required by or related to, the 2017 Round 2 Planning and Public Services Program and all amendments the Department deems necessary in accordance with the 2017 Round 2 Planning and Public Services Program, on behalf of the \_\_\_\_\_.

BE IT FURTHER AND FINALLY RESOLVED THAT: The \_\_\_\_\_, **when approved by the Department to receive allocation of 2017 Round 2 Planning and Public Services Program funds** in the authorized amount of \_\_\_\_\_ pursuant to the above referenced Request for Funds, the \_\_\_\_\_ represents and certifies that it will use all such funds only for eligible activities as set forth in the NOFA, as approved by the Department and in accordance with all 2017 Round 2 Planning and Public Services Program requirements, policies and procedures, all applicable state and federal statutes, rules, regulations, and the Standard Agreement executed by and between the Applicant \_\_\_\_\_ and the Department.

#### CERTIFICATION

This is to certify that the foregoing Resolution No. \_\_\_\_\_ was duly adopted in accordance with Tribal law at a duly called meeting of the \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_, 2023 by a vote of \_\_\_ for, \_\_\_ against, and \_\_\_ abstaining.

\_\_\_\_\_  
Tribal Chairperson

ATTEST:

\_\_\_\_\_  
Tribal Secretary