Eligibility Documentation Checklist

Only 1 item under each category is required:

- **Proof of Identity** for all applicants and co-applicants
  - Current driver’s license
  - Current passport
  - Current military ID
  - Other current government-issued ID

- **Proof of Ownership** at time of disaster and currently
  - Property tax records
  - Proof of FEMA individual assistance
  - Deed, title or court documents including trust or probate
  - Mortgage statements
  - For homes on leased land:
    - Signed lease for land showing that the applicant is the owner of the structure
    - Home insurance policy
    - Property tax records that show the applicant owned the structure
  - Mobile homes:
    - Certificate of title from California HCD
    - Bill of sale
    - County tax assessment for the structure
    - Recorded lease agreement

- **Proof of Primary Residency at Time of Disaster**
  - Proof of FEMA individual assistance
  - Primary residence homeowner property tax exemption
  - Tax Return from the time of the disaster (2017 or 2018 Form 1040)

- **Proof of Federal Benefits Eligibility**
  - Proof of FEMA or SBA funding
  - Passport
  - Birth certificate

- **Proof of Current Property Taxes/Payment Plan**
  - Most recent paid property tax bill
  - Payment plan documentation

- **Proof of Income** for most recent for all household members 18+
  - 2019 tax returns (signed)
  - 3 months of paystubs
  - Pension/social security income statements
  - Unemployment statements
  - 1099 or W-2
  - Zero income certification
Eligibility Documentation Checklist

- **Proof of Damage From the Disaster**
  - Insurance claims
  - FEMA or SBA approval documents

- **Documentation of Other 2017/2018 Disaster Assistance Received**
  *(All Required as Applicable)*
  - FEMA
  - SBA
  - All insurance policies in effect at the time of the disaster (required)
    - Fire, NFIP, homeowners, etc
  - Insurance claims
  - Settlements
  - Charity (faith based, non-profit etc)
  - Other 2017/2018 California program disaster funding

- **Additional Documentation** *(Required)*
  - Consent and Release Form
  - Fraud Acknowledgment Form
  - Right of Entry Form
  - Income Tax Release(s) (4506T) Form
  - Complete application
  - Power of attorney *(As applicable)*
  - Income Certification Form